

# The London 2012 Business Network

Opportunities from London 2012 BULLETIN #209 – 16 September 2011

## Opportunity



### Opportunity Title

### Health & Safety Consultant Services

Buying Organisation

The London Organising Committee of the Olympic Games and Paralympic Games Ltd

Website

[www.london2012.com](http://www.london2012.com)

Opportunity Method

Contract Opportunity

Opportunity Type

London 2012 supply chain (private sector)

Nature of Opportunity

Services

Estimated contract value (GBP)

Not disclosed

### About the Opportunity:

LOCOG is seeking the services of experienced health and safety consultants to provide support for a programme of Test Events, Olympic Games and Paralympic Games events.

LOCOG requires support from the 23rd November 2011 through to the 9th September 2012 at 57 venues including test, Games and Paralympic events.

In addition, certain selected non-competition venues will also require health & safety support. The core services required will include:

- Liaison with LOCOG venue management teams to assist with the health and safety planning of the events.
- Review of LOCOG internal risk assessments and plans, to produce a consolidated overall event risk assessment. This will require an understanding of the health and safety risks relating to activities, venues, and the nature of the sports events themselves.
- The production of the “Health & Safety Plan” which will form part of the LOCOG event plan, for each event, based on the risks identified in the risk assessments and during the planning process.
- Advice and assistance with Licensing approvals where required.
- Attendance at key planning meetings as required.
- Provide on-site health & safety support to the LOCOG venue management for the period that they are managing the venue from

Description

Bump-In, Event, Transition, and Bump Out. The dates for on-site work will on average be between 3-10 days before the event dates, and 3-10 days after the event dates. Where a venue transitions from Olympic to Paralympic Games, some health and safety support will be required during the transition period.

- On-site health & safety support will include advice to LOCOG Management on safe systems of work, review of risk assessments and method statements where required and the preparation and delivery of venue site inductions for workforce.
- Assist LOCOG management with health and safety assurance, requiring venue inspections, and reports to LOCOG Management.
- Assist LOCOG management with pre-event venue inspections, and other venue inspections during the event.
- Assist with the review of reported incidents and investigate health and safety incidents where directed by LOCOG.
- There may be a requirement to produce an event Incident Management Plan for the periods that are “out of hours” for the event for some venues.

Several key elements of the planning that would normally be undertaken by the health & safety consultant are carried out in-house within LOCOG. This includes Crowd Management Plan, Stewarding Plan, Contingency Plans, Evacuation Plan.

During the major build and overlay installation and removal at venues, site works will be managed by a LOCOG appointed Construction Manager acting in the role of Principal Contractor. During these periods the Construction manager will be responsible for the management of health and safety for these works.

#### **About the buyer's selection process:**

Responses to these CompeteFor questions will be evaluated and a shortlist of potential suppliers will be prepared. Successful applicants will be those which, in LOCOG's sole opinion, are most capable of fulfilling LOCOG's requirements as set out in this opportunity.

Successful shortlisted suppliers will be e-mailed with details of next steps after the opportunity has closed on CompeteFor. In addition to responding to these questions on CompeteFor, applicants should be prepared to provide evidence to their responses, in the event of being shortlisted.

Bidders should note that LOCOG may manage the next phase of the procurement process online using our eTendering system.

LOCOG operates a fair and transparent procurement process. Further information on the values that underpin LOCOG procurement can be found in our Diversity and Inclusion Business Charter, available here on the London 2012 website: <http://www.london2012.com/businesscharter>

LOCOG's view of value for money is different to that of some other companies. In support of our vision for London 2012 (as described in the 'About the buyer' section below), we must consider a broad range of criteria when assessing proposals from bidders. As such,

LOCOG defines value for money on the basis of a range of criteria, namely:

- Health and Safety
- Quality, delivery and disposal
- Commercial
- Sustainability
- Diversity and inclusion
- Legal, financial

For further information about LOCOG and our procurement process, please read the LOCOG Invitation to Tender (ITT) Part 1 which is available on the London 2012 website:

<http://www.london2012.com/ITT1>

**About the buyer:**

LOCOG is responsible for preparing and staging memorable Olympic and Paralympic Games in 2012. LOCOG is also responsible for staging a series of Test Events in the run-up to the Games; recruiting and training volunteers; and overseeing the four-year Cultural Olympiad leading up to the Games.

Find out more about LOCOG and the people delivering the Games:  
<http://www.london2012.com/about-us>

LOCOG's vision is to use the power of the Games to inspire lasting change.

This means change in people's lives; in levels of sport participation; in attitudes to disability; and change in the communities across London, particularly east London. It means change in attitudes towards sustainability and protecting the world we live in; in how everyone participates and engages with the Games; and in how cities host the Games.

To realise this vision we aim to deliver Games that:

- provide experiences of a lifetime;
- capture the imagination of young people all over the world; and
- create physical, social and sporting legacies to meet the long-term needs of people and their communities.

Our suppliers will play a critical role in helping LOCOG to stage a memorable Games and supporting the delivery of our vision for London 2012. LOCOG contract opportunities cover a range of goods and services, split into eight different categories:

- Artists, performance and events
- Facilities management and catering
- Security
- Services
- Sports
- Technology

- Transport and logistics
- Venues and infrastructure

We will periodically update and share our schedule of future CompeteFor opportunities. View the latest information on the London 2012 website:

<http://www.london2012.com/futureopportunities>

Delivery point UK

- Business Categories
1. Business and management consultants
  2. Construction contractors - general
  3. Consultants - industrial
  4. Safety consultants
  5. Health and safety products
  6. Construction management

CompeteFor response deadline 23/09/2011 10:00

Estimated tender close date 07/10/2011

Estimated contract award date 04/11/2011

Estimated contract start date 10/11/2011

LOCOG reserves the right at any time to alter the scope of work requested pursuant to this opportunity or to withdraw the opportunity completely.

LOCOG regrets being unable to provide feedback following responses on CompeteFor.

**Additional information for bidders**

Include any special notes for bidders

Suppliers who are successful in winning work with LOCOG will be required to sign up to our standard terms which can be downloaded from the London 2012 website:  
<http://www.london2012.com/documents/business/locog-standard-terms-of-procurement.pdf>

Marketing rights are only granted to our international and UK partners:  
<http://www.london2012.com/about-us/the-people-delivering-the-games/international-and-uk-partners/index.php>

To ensure that Suppliers do not prejudice LOCOG's ability to raise money from its marketing partners, contracts with Suppliers contain the London 2012 'No Marketing Rights Clauses'. These prevent Suppliers from marketing their involvement in the Games and also prohibit ambush marketing.

For further information, please see the 'No marketing rights protocol' which is available from the London 2012 website:  
<http://www.london2012.com/documents/business/no-marketing-rights-suppliers-protocol-feb-2010.pdf>