

The London 2012 Business Network

Opportunities from London 2012

BULLETIN #174 – 12 June 2011

Opportunity



Opportunity Title	Villages Work Order Management
Buying Organisation	The London Organising Committee of the Olympic Games and Paralympic Games Ltd
Website	www.london2012.com
Opportunity Method	Contract Opportunity
Opportunity Type	London 2012 supply chain (private sector)
Nature of Opportunity	Works
Estimated contract value (GBP)	Not disclosed
	About the Opportunity: LOCOG requires a Computer Aided Facilities' Management (CAFM) software platform to assign and track maintenance, general facilities management and logistical support Work Order's during their Exclusive Use Period (EUP) at each Village. LOCOG will have dedicated 24 / 7 maintenance & logistics personnel, which the CAFM software platform will support
	There are three Athlete Villages for the London 2012 Games where the system is required:
Description	<ul style="list-style-type: none">- Olympic & Paralympic Village, Stratford (Occupancy: 16000 Athletes & Officials approx)- Rowing & Sprint Canoe Village, Egham (Occupancy: 1200 Athletes & Officials approx)- Sailing Village Portland & Weymouth (Occupancy: 630 Athletes & Officials approx)- Up to 10 competition and other venues on the Olympic Park
	The solution must be capable of supporting the following functionality:

- Comprehensive call logging facility and task workflow management including assignment, authorisation, notification and history
- Prioritisation of assigned tasks
- Resource register and labour management including personnel details and time-sheets
- Design and assignment of shift rota patterns
- KPI performance monitoring across the lifecycle of tasks with definable service levels
- Flexible reporting including pre-defined and ad-hoc reports
- Financial control including budget management

- Fully web enabled solution
- Accessed simultaneously by multiples users
- Flexible, intuitive and easy to use without extensive training
- Secure database with named user accounts, strong authentication methods and full audit of changes

- Integration with common business applications
- Integration with CAD applications
- Integration with 3rd party hardware and software systems
- If hosting is not provided the solution must be compatible with Microsoft server technologies
- Cost effective licencing model

The supplier must provide the following services:

- Implementation
- Configuration/Customisation
- Integration with LOCOG systems where appropriate (e.g. user management/authentication)
- Testing
- Support throughout a 12-14 month operating period
- Training

The supplier must supply the following solution:

- Software solution
- Hosting for the solution (optional, the solution may be hosted in LOCOG's data centres if this is appropriate)

LOCOG requires bidders to complete an NDA and comply with our standard terms of business during the next stage of the procurement process. We have attached our standard terms and our standard NDA's for your reference. If you are invited to the next round, you will be required to complete and return these documents before we can issue you the bid documentation. DO NOT return these documents unless you have been notified that you have successfully been selected for the bidding stage.

LOCOG intend to shortlist suppliers at this stage based on a combined evaluation of the quantitative weighted scores attached to the short questions and a qualitative score attached to the narrative supplier statement.

About the buyer's selection process:

Responses to these CompeteFor questions will be evaluated and a

shortlist of potential suppliers will be prepared. Successful applicants will be those which, in LOCOG's sole opinion, are most capable of fulfilling LOCOG's requirements as set out in this opportunity.

Successful shortlisted suppliers will be e-mailed with details of next steps after the opportunity has closed on CompeteFor. In addition to responding to these questions on CompeteFor, applicants should be prepared to provide evidence to their responses, in the event of being shortlisted.

Bidders should note that LOCOG may manage the next phase of the procurement process online using our eTendering system.

LOCOG operates a fair and transparent procurement process. Further information on that values that underpin LOCOG procurement can be found in our Diversity and Inclusion Business Charter, available here on the London 2012 website:
<http://www.london2012.com/businesscharter>

LOCOG's view of value for money is different to that of some other companies. In support of our vision for London 2012 (as described in the 'About the buyer' section below), we must consider a broad range of criteria when assessing proposals from bidders. As such, LOCOG defines value for money on the basis of a range of criteria, namely:

- Quality, delivery and disposal
- Commercial
- Sustainability
- Diversity and inclusion
- Legal, financial, health and safety

For further information about LOCOG and our procurement process, please read the LOCOG Invitation to Tender (ITT) Part 1 which is available on the London 2012 website:
<http://www.london2012.com/ITT1>

About the buyer:

LOCOG is responsible for preparing and staging memorable Olympic and Paralympic Games in 2012. LOCOG is also responsible for staging a series of Test Events in the run-up to the Games; recruiting and training volunteers; and overseeing the four-year Cultural Olympiad leading up to the Games.

Find out more about LOCOG and the people delivering the Games:
<http://www.london2012.com/about-us>

LOCOG's vision is to use the power of the Games to inspire lasting change.

This means change in people's lives; in levels of sport participation; in attitudes to disability; and change in the communities across London, particularly east London. It means change in attitudes towards sustainability and protecting the world we live in; in how

everyone participates and engages with the Games; and in how cities host the Games.

To realise this vision we aim to deliver Games that:

- provide experiences of a lifetime;
- capture the imagination of young people all over the world; and
- create physical, social and sporting legacies to meet the long-term needs of people and their communities.

Our suppliers will play a critical role in helping LOCOG to stage a memorable Games and supporting the delivery of our vision for London 2012. LOCOG contract opportunities cover a range of goods and services, split into eight different categories:

- Artists, performance and events
- Facilities management and catering
- Security
- Services
- Sports
- Technology
- Transport and logistics
- Venues and infrastructure

We will periodically update and share our schedule of future CompeteFor opportunities. View the latest information on the London 2012 website:

<http://www.london2012.com/futureopportunities>

Delivery point London 2012 Olympic Villages

Details of specialist staff required (if any)

2 records found, displaying all records.

Document	File name	File Size	Date Uploaded	
	supplier standard terms.pdf	91 Kb	18/11/2010 11:17:44	Download
	nda.pdf	165 Kb	18/11/2010 11:17:03	Download

Business Categories

1. Computer systems and software (sales)
2. Computer support and services

CompeteFor response deadline 15/07/2011 10:00

Estimated tender close date 05/08/2011

Estimated contract award date 19/08/2011

Estimated contract start date 01/09/2011

LOCOG reserves the right at any time to alter the scope of work requested pursuant to this opportunity or to withdraw the opportunity completely.

LOCOG regrets being unable to provide feedback following responses on CompeteFor.

Suppliers who are successful in winning work with LOCOG will be required to sign up to our standard terms which can be downloaded from the London 2012 website:

<http://www.london2012.com/documents/business/locog-standard-terms-of-procurement.pdf>

**Additional
information
for bidders**

Include any
special notes
for bidders

Marketing rights are only granted to our international and UK partners:

<http://www.london2012.com/about-us/the-people-delivering-the-games/international-and-uk-partners/index.php>

To ensure that Suppliers do not prejudice LOCOG's ability to raise money from its marketing partners, contracts with Suppliers contain the London 2012 'No Marketing Rights Clauses'. These prevent Suppliers from marketing their involvement in the Games and also prohibit ambush marketing.

For further information, please see the 'No marketing rights protocol' which is available from the London 2012 website:

<http://www.london2012.com/documents/business/no-marketing-rights-suppliers-protocol-feb-2010.pdf>